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| Date: | Day Shift | | | | | Night Shift | | | |
| Assignment Guidelines:   * ICU 2-4 patients * Intermediate 6-8 patients * Med-Surg 8-10 patients | Charge: | Team 1 Rooms: | | | | Charge: | Team 1 Rooms: | | |
| RN Team Lead | Licensed Support | | Unlicensed Supp | RN Team Lead | Licensed Support | Unlicensed Supp |
| Unit Sec. | Team 2 Rooms: | | | | Unit Sec. | Team 2 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Staff Member Roles  Charge/Staff Leader (SL):   * Assist teams * Manage patient flow (adm/trans/dc) * Delegate to Unit Secretary   Unit Secretary (US):   * Support SL * Answer phones, call bells * Run errands * Door management * Family Screen   RN Team Leader (TL):   * Assess patients * Delegate care * Admin Meds * Admin Blood/TPN * Draw labs from CL * Document care   Licensed Support:   * Dressing changes * CL dressings (RN only) * IV pumps (RN only) * POC testing * Kangaroo pumps * ADLS/Hygiene needs | | Team 3 Rooms: | | | |  | Team 3 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Team 4 Rooms: | | | | Team 4 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Team 5 Rooms: | | | | Team 5 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Team 6 Rooms: | | | | Team 6 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Team 7 Rooms: | | | | Team 7 Rooms: | | |
| RN Team Lead | Licensed Support | Unlicensed Supp | | RN Team Lead | Licensed Support | Unlicensed Supp |
| Unlicensed Support:   * ADLS/Hygiene tasks (pass trays, feed patients, turn, beds/bath) * Stocking supplies * Transport patients/equip * Clean equipment * Answer phones, call bells * Errands | | Notes: | | | | | |